

**Center - Head**

Location : Hyderabad

Position Name :Centre Head, ICICI Academy for Skills (IAS)

Reporting to : Zonal Head South

Qualification Required : Graduate in any stream, Post- graduation degree will be an

added advantage

Add Skills : Computer literate - well versed with Excel , word and powerpoint

Age criteria : 35 to 50 years

Experience : Experience of minimum 6-8 years in skill development operations

ICICI Academy for Skills is a skill development initiative for the unemployed youth instituted

across the country, under the aegis of ICICI Foundation. The initiative focuses on imparting

vocational skills to the youth and creating a direct impact by enabling livelihood.

IAS offers vocational trainings to under-priveleged youths at two levels:

- Youth who drop out of the formal education system after Class XII

- Youth who have recently completed graduation

**Job Responsibilities:**

Ensuring end to end management of the center (training facility and hostel) within the

overall plan for the Academy

Sourcing of candidates including developing new channels locally

Recruitment of sourcing and training team

Upkeep of infrastructure

Stock management of all assets and material

Team management

Training delivery &amp; trainer evaluation

Evaluation of candidates

Placement of candidates through the IAS portal

Administrative requirements

Establishing and maintaining relationships with internal (ICICI Group) and external

stakeholders ( Industry Partners , Government bodies , NGO, Recruitment Partners and

other local bodies )

Ensuring compliance with all statutory &amp; regulatory requirements

Drawing budgets for the center and operating within the budgets

Establish performance targets and the criteria used to assess training effectiveness and

development

Constant exploration of new channels for sourcing and placements

Any other tasks that may be assigned by the Reporting Heads.

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# **How to Apply**

You may apply at [**https://icicifoundation.org/careers/**](https://icicifoundation.org/careers/)or email your updated resume tocareers@icicifoundation.org

For any queries, you may write to us at careers@icicifoundation.org